



CTN Inc. Meeting Minutes  
October 9, 2008  
8:00-10:00 PM CDPHE-2<sup>nd</sup> Floor Training Room  
<http://www.colorado-trauma-network.org/>

**Agenda Item:**

**Roll call and introductions**

Members/Attendees present: Theresa Dorsey, Donovan Ehrman, Jean Marso, Sherrie Nugent, Mary Shelton, Phyllis Uribe, Lori McDonald, Lynanne Granado, Tessa Meunier, Terry Putzstuck, Grace Sandeno, Jody Wallace, Denise Stong, Sandra Morris, Beth Cotter, Paula Hanson, Kim Muramoto, Cheryl Milner, Vikki Pope, Holly Hedegaard, Skip Tinnell

**Phone Attendance:** Northern Colorado MC-Toni Moses, Kathy Hoyland, Lutheran MC-Rob Little, St. Anthony Central-Pam Bourg, Kate Knight, Beth Dunn, Yuma District Hospital-Vickie Gillette.

**Approval of meeting minutes:**

A quorum was established and meeting minutes from the July 2008 meeting were approved as written.

**Treasurer's report:**

The report was distributed for review.

**Old business:**

**New Website**

A small group was formed to research web sites to replace the current one for the organization. Mary Shelton, Donovan Ehrman and Jody Wallace will look at websites and report back to the group at the December meeting. Some aspects of the website which was discussed in a previous meeting includes current agendas, the application for membership, a bulletin board, link to the list serve, FAQ page for coordinators and registrars as well as one for the ACS FAQs. The minutes, resources and contact list is to be included in the password protected (members only) section of the site. Links to be included are those to the RETAC websites as well as the CDPHE. Information including the developer and maintenance expenses will be brought back to the group. Skip Tinnell feels we may want to contact Jody from CDM and he may have helpful suggestions in this area. Some websites which work well are the NW RETAC, Plains to Peak RETAC and Safe Kids sites.



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## **Coding Class**

Holly Hedegaard will be giving a coding class similar to the ones she has previously provided to the group. This will include E-codes, AIS codes and specifically codes for head injuries, orthopedic injuries, rib fractures and pneumothorax. Holly will use examples from the data base and will send out a pre-test by November 21<sup>st</sup>. All the previous training information is on the CDPHE website on the Colorado Trauma Registry page. The appendices in the manual are handouts from previous trainings. Holly welcomed anyone who may have a pertinent presentation they wish to present to the group.

Phyllis Uribe will handle the registration aspect and CEUs will be available. Jean Marso has the CEU information from the previous training and will help with that aspect. The coding class will be held on the December CTN meeting date as most people have already set that day aside for the meeting. CTN will have the Christmas luncheon and gift exchange as planned with the class the rest of the day. The location will be announced as soon as it is decided. Jean Marso, Tessa Meunier, Lori McDonald and Pam Bourg will look at room availability at their facilities.

## **Colorado Data vs. National Trauma Data Bank**

Skip Tinnell-There are some differences in the download data between the State of Colorado and the National Trauma Data Bank as we are aware. For example there are differences in discharge disposition between the two entities. As a result there are some (14) changes that need to be done in Trauma Base that will address the differences. Those will be coming out for users after November 1<sup>st</sup>.

## **New business:**

### **Meeting day/time**

It was decided that 8 AM on the second SEMTAC meeting day may be a little too early for those who have to travel. Overall the beginning of the day works better than the end of a long meeting day so it was decided that the meeting will remain on the second SEMTAC meeting day at 8:30 AM. We will meet in the Facilities Training Room on the second floor of the CDPHE and phone conferencing will continue to be available for those who can't attend in person. The next regular meeting will be on January 29<sup>th</sup>.



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## **Round Table**

Grace Sandeno-The new Designation Application for Level III Trauma Centers is completed and will be sent out to the trauma community.

New Level I & II Trauma Center designation standards are being presented to the Board of Public Health on 10/15/08 at 10:30 AM for approval.

Grace will be out of the office during the month of December.

Lori McDonald- Some hospitals have suspended trauma team activation charges because critical care time wasn't documented in the chart. Pam Bourg offered that the critical care time needs to be a minimum of 30 minutes. The trauma team activation and critical care time are billed separately but the critical care time supports the activation charge.

Lori has the role of Emergency Preparedness in her facility and was wondering if anyone else has this responsibility.

Vickie Gillette has the role of Emergency Preparedness in her facility and will be involved in a drill on 11/4/08 with Sterling.

Cheryl Milner is in her new role as Trauma Nurse Coordinator at Poudre Valley Hospital.

Paula Hanson is from Summit Medical Center in Frisco and one of their registrars is involved in Emergency Preparedness.

Donovan Ehrman is preparing for their Trauma Center survey on December 15<sup>th</sup> & 16<sup>th</sup>. He has completed his graduate degree and is a FNP and will be stepping out of his role with Trauma Services at NCMC.

Kim Muramoto has one FTE open for a Trauma Nurse Coordinator and Injury Prevention. They are looking for someone with 10 years experience in the areas of ICU and ER. They also are looking for a trauma surgeon part time to help cover their staffing needs.

The charge for the SBIRT program was discussed. Pam from SAC said they may charge in the ED for the screen, education and treatment. Some facilities do the screen in the ED and some do it after admission. The CAGE questionnaire is being used as the screening tool.



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Beth Cotter has two new registrars in their department at Penrose. Since they are in a new facility their trauma population hasn't experienced much change and is about 1200 patients/year.

Jody Wallace is now with St. Francis which is a Level IV Trauma Center. They can now download to the state.

Sandra Morris shared the injury prevention program instituted at Aspen Valley Hospital. It is called the Mountain Awareness Program and they are planning to go to various locations to present safety awareness with skiing and other winter activities from the first of October to mid November. This involved giving ski helmets out to those who need them.

Denise Stong is interested in downloading their data to the state.

Phyllis Uribe announced that Swedish should be redesignated as a Level I Trauma Center at today's SEMTAC meeting, and have received their ACS verification letter. In response to questions about their reviewers she reported that during their recent trauma survey their Medical Director was involved with the surveyors during the chart review process. The charts were double coded and both electronic and paper charts were available for the reviewers. The reviewers were interested in the integration of the Trauma PI with the hospital PI system.

They have been doing a lot of work in their injury prevention program. They are one out of the four Safe Kids programs to have a NFL player as a representative at a recent pedestrian safety event. The Mile-High RETAC facilities are submitting a separate data report through CDM to the state for the RETAC.

Theresa Dorsey said that during their recent survey the physician surveyor did not like the electronic documentation. They did have staff available to assist with chart review. There was a question also of the surveyors arriving with a list of specific patient charts with patient identifiers and concerns of HIPPA violation regarding this was discussed. The process for tracking patients at the state level using the Trauma Base tracking numbers was discussed. There is a place on one of the data entry screens to enter the tracking number from the sending facility and if we can utilize this field it will help Holly follow the patient through the trauma system. Skip Tinnell pointed out that we need to



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use the facility ID code as well as the tracking number in order to provide accurate data to the state.

Sherrie Nugent is also concerned about the Trauma Activation charge questions which have been brought up at this meeting.

Vikki Pope is new in her role at Parker and asked how people were doing data validation. Some people in smaller systems discussed coding specific injuries within their office while others had detail reports they use to look at coding various specific diagnosis. CDM has built a “canned” report into Trauma Base for this purpose. It may be helpful for the group if those people can bring an example of their report to the next meeting to share with the group. Skip can provide a presentation on this subject at the coding class in December.

Pam Bourg at St. Anthony Central introduced two new registrars in their office, Kate Knight and Beth Dunn to the group. They are anticipating a site review in February. SAC will be hosting a TOPIC Course in May, 2009, more information to come. In terms of data validation they double check codes of 10% of the patients in their data base.

Skip Tinnell made the group aware that there is a Level IV download available that is web based which is secure and hopefully will be useful. It can be performance improvement focused and attached to an facility intranet. HL7 connects CDM and hospitals if that is what your facility uses and CDM data is SQL compatible. It may be necessary to add your facility to the Level IV list and if this is the case contact CDM to facilitate a download.

The 2009 TB updates will be on the web site this week.

If a hospital wants to track SBIRT in Trauma Base please contact CDM and they will set it up on your system. Orthopedic and burn tracking is also available in Trauma Base. Lori brought up that you may have to ask for an additional update for burn tracking on Trauma Base.

**Meeting date in 2008:** Friday December 5, 2008 0800 – 1600 (location TBA)  
This meeting will be the Christmas meeting with White Elephant gift exchange and the coding class with Dr. Hedegaard.



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**Meeting dates in 2009:**

Thursday January 29, 2009	08:30-10:00	CDPHE 2 <sup>nd</sup> Floor
Thursday April 9, 2009	08:30-10:00	CDPHE 2 <sup>nd</sup> Floor
Thursday July 9, 2009	08:30-10:00	CDPHE 2 <sup>nd</sup> Floor
Thursday October 8, 2009	08:30-10:00	CDPHE 2 <sup>nd</sup> Floor

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