



CTN, Inc. Board Meeting Minutes
March 10, 2006

Members Present: Jean Marso, Karan Hutchins, Lynn Andersen, Terry Olson, Cris Geist, Mary Shelton, Rob Little, Shirley Terry, Donovan Erhman, Peggy Ray, Nancy Frizell, Sherry Nugent

Quorum:

A quorum was established.

Meeting Minutes:

December 2nd meeting minutes were approved

Treasurer's Report

Karan Hutchins provided the Treasurer's Report. She has received several renewals for CTN membership and 1 new member application. The new applicant is Grace Sandeno. Bank statements for December through February have been received. The spreadsheet was distributed and reflects a balance of \$7628.73 with \$480.00 in deposits from memberships and \$46.95 in withdrawals. Bills outstanding are to Jean Marso for expenses associated with the CTN, Inc. Coding Class and to Mary Shelton for 2005 Web Site maintenance. The spreadsheet will be amended after these bills are paid and will be redistributed to members.

We have not received a letter from the attorney to re-file the 501c3 information. Karan will call him next week to determine what needs to be done.

Old Business

Resource CD

The current resource CD was released several years ago and has not been updated or had any additional information added to it since then. Jean will review the information on the CD and make her recommendations at the next Board meeting.

New Business

Election of Secretary

The office of Secretary is up for re-election. Jean Marso asked for volunteers from the Board. Mary Shelton volunteered for the office. She is eligible according to the bylaws and the motion was made and passed and she will fill the position.

Mentoring Program

The CTN, Inc. Mentoring Program has been a goal of the organization since its beginning. It has been difficult since there has not been a good way to identify the new Trauma Coordinators and Registrars associated with Trauma Centers in the state. Recently the CDPHE has put together a directory of Trauma Centers and the associated personnel for general distribution. The state is the sole source of the changes in personnel in Trauma Centers and the directory will be essential in putting together the Mentoring Program. A committee was formed to formulate guidelines for the program and consists of these members:

- Peggy Ray
- Lynn Andersen
- Karan Hutchins
- Cris Geist
- Donovan Erhman
- Rob Little

This group will communicate and work electronically and will report back at the next Board meeting.

CTN, Inc. Coding Class

There was a discussion regarding whether it would be useful to repeat the CTN Coding Class in 2006. In light of the expense it was agreed that it may not be worth it to repeat it this year. The alternative suggestion was to offer a coding presentation as an educational offering at a CTN, Inc. meeting later this year. The Board member consensus was in agreement with this suggestion.

Next Meeting

There was a brief discussion about whether or not to have a Board meeting during the Rocky Mountain Emergency and Trauma Conference at Breckinridge in June. Last year there were several Board Members who did not attend the conference so that it was not feasible to hold a meeting. There will be an e-mail discussion regarding the date and location for the next Board Meeting.

Announcements

The dates of the Rocky Mountain Emergency and Trauma Conference are June 13th-16th, 2006.

Exempla Good Samaritan Medical Center has been designated as a Level III Trauma Center this month.